

~~NO.F.100 (154)-ICA/18/V/P-I
GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION & CULTURAL AFFAIRS
AGARTALA
***~~

Dated, Agartala, the 30/05 2020


TENDER NOTICE FOR HIRING OF VEHICLE

A sealed tender is invited for hiring of vehicles for the use throughout the state during the visit program of the Hon'ble Chief Minister of Tripura whenever required from the reputed Registered Travel Agencies/Organizations where 03(three) nos. agencies will be empanelled against lowest rate quoted by the bidder

Sl. No.	Purpose	Types of vehicle	No. of vehicle
1	To be used in Directorate of Information & Cultural Affairs, Govt. of Tripura during the visit program of the Hon'ble Chief Minister of Tripura whenever required throughout the state.	M&M Scorpio, M&M Bolero, Swift Dzire	Depends on requirement

The details of the terms & conditions may be collected from the office of the Directorate of Information & Cultural Affairs, Gandhighat, Agartala on any working day between 11:00 AM to 5:00 PM from 01st June, 2020 to 08th June, 2020 on free of cost as well as also available in mentioned websites www.tripurainfo.com, www.tripuraindia.com, www.indigenoussherald.com, www.tripuratoday.com, www.tripurachronicle.in, www.neindia.com

ICA-C/433/20


Director 30/05
Information & Cultural Affairs
Government of Tripura 2020

Copy to:

1. The Branch Officer, Advertisement Section, Directorate of ICA, Government of Tripura with a request to issue advertisement on the materials as enclosed herewith in local leading dailies.
2. Office notice board.

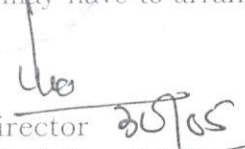
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Sl. No	Name of work	Rate for destination per day in Rs.(in figures and words both)	Rate per KM in Rs. (in figures and words both)	Night Hold charge
1	To be used in Directorate of Information & Cultural Affairs, Govt. of Tripura during the visit program of the Hon'ble Chief Minister of Tripura whenever required throughout the state.			

TERMS AND CONDITIONS:

1. The hiring charge of vehicles will be guided by the Finance Department, Govt. of Tripura order.
2. The agencies should produce the record of availability of vehicles specially M&M Scorpio, Bolero and Swift Dzire.
3. Participating Agencies should produce valid **Commercial Permit** of the vehicles including GST registration, Permanent Account Number, Bank details etc.
4. Number of vehicles (one or more) to be hired will be based on requirement.
5. **EMD for Rs. 10,000/-** in the form of DD/Cheque drawn in favour of the Director, Information & Cultural Affairs, Govt. of Tripura, Agartala is to be submitted along with the tender
6. The envelope containing the quotation should be properly sealed and subscribed in bold letter on the top as "**QUOTATION OF VEHICLE - Scorpio, Bolero and Swift Dzire**" be dropped in the tender box which is kept in the office premises from **01st June 2020 to 8th June 2020**. The last date of submission of quotation is **08th June 2020 up to 5:00 PM**.
7. Date of opening of the Tender Box is **10th June 2020 at 12:00 PM** at the Head of Office, Directorate of ICA, Gandhighat, Agartala. If required the Director, ICA may alter the date of opening of tender.
8. Interested bidders, their authorized representatives may remain present during opening of the tender.
9. No tender will be received or accepted after the due date and time as mentioned above.
10. Tender should be dropped in the specific box provided in the chamber of the undersigned.
11. The vehicle will have to run in all weather and on all kinds of road in plain and hill areas.
12. The vehicle should be provided with driver having self driving license of the driver;
13. The vehicle should be provided with KM cable in operating condition always;
14. A Log Book is to be maintained where journey, locations, KM run etc. will be recorded by the driver of the vehicle and to be signed by travelling person after completion of duty;
15. Bill in triplicate along with copy of log book and work order may be submitted for payment within 07(seven) days after the journey;
16. In case the vehicle needs any maintenance, the agency should place alternative vehicle of equal model/manufacturer till it is not fit for journey;
17. Half an hour/1(one) hour prior intimation will be given if the vehicle is not required vice-versa.
18. The Detention charge, Per Kilometer Charge and the Night Hold charge will be as per the lowest rate quoted by the bidder.
19. No correspondence shall be entertained with any applicants after opening of quotation, except with successful bidder.
20. If the vehicle remains off on the road for more than 2 hours, the concerned agency have to arrange another vehicle at his own cost and risk failing which ICA Department may have to arrange another vehicle at the cost of the owner of the contracted vehicle.


Director
Information & Cultural Affairs
Government of Tripura